

# RESOURCES GROUP NOTE OF 5.12.18 MEETING

- These notes may include any relevant developments subsequent to the meeting
- If the notes are late, then details of events/developments that have passed may not be shown
- They also include notes from earlier meetings, if still relevant

**Present:** Dave, Judy, Martin, Rosie, Mies **Apols:** Michaela, David, Anne

**Next meeting(s)** NB Spokes dates calendar by Martin <http://tinyurl.com/SpokesCalendar-v1>

- Resources or Xmas meal – Jan 8, 9 or 10
- Resources or Xmas meal – Jan 15, 16 or 17
- Xmas meal – **Mies** to organise once date confirmed. Clair and Christine to be invited. Sarah?

## A. ODDS & BODS

- **Edinburgh Bike Hire.** **Martin** to organise a meeting with them to discuss cooperation. 1. Possibility to promote/ include Spokes maps?? 2. Urge tie-up with City Car Club.
- Council workshop on plans for using **Smarter Choices govt grant 2019/20.** **Martin** to attend once date fixed. **Michaela** also can go if a Friday.
- **Spokes Local Groups** **Dave** has done a draft page on this, now to update with comments received, then re-circulate and send to the local groups still as a draft for comment.

**B. STALLS** - *Anyone who can help at stalls please contact **Kate, Mies** or the person shown.*

- **Farmers Market** – **Kate** to fix 2019 dates (exclude June because canal and/or meadows fest)
- **2019 suggestion** – Have a stall at Lothian Buses on Doors Open Day – Martin says huge number of families attend, and there are stalls, including two other bike-related, so thinks we'd be welcome.
- **2019 suggestion** – Hire EdFoC Urban Arrow e-cargobike and use as a trial at one or two stalls – would also be a good talking point there
- **Gazebo** - existing one is beyond repair. Martin has identified possible alternative (currently at reduced price). **Martin** to liaise with **Kate/Mies** and purchase if considered appropriate.

## C. OFFICE MATTERS

- **Office manager/organiser** - Long-standing member Anne Douglas (who was one of the 2 surveyor coordinators for the new WL map) is to take over from Judy in January.
- **Factsheets** – running very low on tenements and one of the family cycling f sheets.
  - **Tenements** – this is first priority as in most demand at stalls. David Gardiner doing the artwork, Kate has checked existing factsheet looking for updates/suggestions. Dave did suggested outline, referencing existing materials & suggestions from Goff/Judy/Martin. DG has done a very early draft – **Dave** to meet him to discuss main areas & layout of content – anyone else welcome (possibly Kate and Goff)
  - **Family cycling** – less urgent, so postpone till after tenements. May combine the 2 family factsheets.
  - **Why Ebike?** - Now printed, and also formed centre supplement of Bulletin 132.
- **Keys** - Mies needs a set, now that Kate has the stall ones. **Judy** will ask Bob.
- **Tea/coffee** – Someone needed to take over responsibility; **Judy** to ask Anne, Mies help or deputise
- **50<sup>th</sup> anniversary group photo** – At last everyone in the photo is identified. Dave has done a numbered chart and correspondingly numbered photo, which could be mounted in a second frame next to Bryce main photo and its frame. The chart and numbered photo both designed to be the width of A4 in landscape. **Judy** to investigate framing (and/or ask Anne). **Dave** to tweak the chart layout slightly before it is printed.

## D. SPOKES PUBLIC MEETINGS [twitter hashtag #SpokesMtg]

- **“Cycling for All – Diversity Rules!!”** i.e. cycling for all ages, abilities and backgrounds. Very successful meeting. [Report on website](#), tweeted and fbook.
- **2019 - Mid March Probable Climate, Transport & Cycling.** [Later] Dave confirmed with SCCS and Dave Gorman [EdSust] that this is a very good time as the Climate Bill will be in the Scottish Parliament at a useful stage. Martin to look into Augustine v Ed Uni (if we are offered the latter, as [2015 meeting](#)).  
*Possible speakers...*
  - Dave Gorman – outline what Ed Uni is doing in a practical way on transport & climate (bike, car, air...)
  - Someone from SCCS to talk about the Climate Bill and actions around it
  - An MSP interested in climate and in cycling/transport. ??? Claudia Beamish, co-convenor of cross party bike group and Labour Climate Change speaker, very active.
  - Prof Elizabeth Bomberg [Spokes member & international relations academic] – possibly to chair the QA session? Or is apparently v good speaker on how to achieve things through Parliament. Mies (who knows her) to contact her to see if around and available for possible involvement as a speaker or chair.
  - Other speaker ideas??? Probably 3 the best number, to allow the full hour for QA??
- **Mid June probable City Centre Transformation** [during EdFoC] [Later] Confirmed with Daisy that this is a very good time for this topic. The report of detailed concrete Transformation proposals will go to May Transport Cttee, so this is an ideal time to discuss and influence the outcome [preliminary proposals will go to the Feb Cttee, but Daisy says June would be much better than March for our meeting]
- **Mid November** Ideas (not urgent) ???
- **Future ideas**
  - **Cycling as city transport** (title?) - speaker from Bike Share to say how it is going and get feedback; speaker from Council on their cargo-bike investigations/plans. Or possibly this could be incorporated in the Transformation meeting: discuss with Daisy nearer the time, what would be useful.
  - **Cycling & Health** (NB we had this topic in June 2016). New developments 1. Adrian Davis, new professor of transport & health at Napier (first in the world?) 2. Faculty of Public Health launches Scottish initiative on transport, with Transform Scotland.

## E. OTHER SPOKES EVENTS

- [Later] **EdFoC, June 6-16** Call for events by EdFoC. Closing date to get in printed programme is Friday 15 March. [What we did in 2018](#) --> public meeting; bike breakfast; infra ride; cycling seminar based on our #Spokes40 research and materials.

## F. FINANCE ISSUES

- **Cargo-Bike project** Document outlining the conditions for our grants is on website.... [www.spokes.org.uk/documents/papers-documents/cargo-bikes](http://www.spokes.org.uk/documents/papers-documents/cargo-bikes).
  - So far, 4 grants allocated – see above link.
  - Dave to chase up food-sharing coop who have not yet sent us a photo and confirmation of logo on bike.
  - We need a person, ideally from Resources Group, to be in charge of this project, initially to respond to queries, and finally to ensure that grantees follow the rules, e.g. photo(s), logo on bike and a brief report. It is not a great burden as we are receiving less than one application a month. At present this is done informally by Dave and Rosie but having someone to deal with this would help a lot.

## G. SPOKES MAPS [various Dave actions here postponed due to campaigning priorities]

- **Map Group** – meeting needed soon, especially if Midlothian map running low.
- **Edinburgh (2016)** Future - big problems about what base map to use. Joe said Ed Uni social history map (MESH) may be an option – Joe contacted David Langworth of maps group. Also, former spokes member Nick McWilliam, OpenStreets specialist, keen to discuss if that can be used as base.
- **Midlothian (2015)** Now our oldest map, and only map on traditional paper. Are stocks running low in the maps store? Someone to check – I forget who? **Judy? Mies?**
- **Glasgow 3rd edition (2016)** developed by Spokes & Go-Bike, 12500 copies paid for by council, free (on ordinary paper) from Glasgow Council, but now exhausted. Mies spoke to Glasgow Transport convenor, Cllr Anna Richardson, who would like new edition. Informal discussion held at public meeting – David Gardiner potentially interested in coordinating. Ian says the map side is held by XYZ who could easily update it, and David would do front side. **Ian** to draw up draft letter to Cllr Richardson suggesting meeting with her, David and anyone else relevant (+ someone from GoBike – Ian suggests Andy Preece)
- **Shops sales initiative** Paul had suggested we write to all bike shops not stocking it, with free sample map and order form. Maps group agreed. Also Dave had asked our mailout delivery volunteers to ask at shops when dropping in the envelopes – 2 or 3 shops stocked as a result of this.
- **Surplus old maps** Surplus in **map store** now largely distributed. Surplus in **office** – **Dave** to contact schools via council contacts (each council) and/or tweeting.
- **Maps history.** Now have archive copies at least one of all Edinburgh and Lothians maps. Martin scanned all covers. Ian and Tim producing documents on map history, **Dave** to add pictures then go to website.

## H. TRAFFIC COUNTS

- Next count mid-May, to be organised by Barbara as usual.
- Possible one-off Princes St/ George St count, to help in our comments on CCWEL and Transformation. Barbara happy to help organising volunteers and working on the details if/when Planning Gp goes ahead. Martin to initiate with Barbara if/when this goes ahead.

## J. COMPETITIONS

- **2017 'Low Cost Improvement'** Cllr Chas Booth motion instructs Edinburgh Council Locality officers to consider list – report expected at Feb 2019 Transport Cttee.
- **2018 'My Cycling Transformation'** - *What made the biggest positive difference to your cycling life in the last few years?*
  - Successful competition, resulting in our new [e-bike factsheet](#), prompted by competition entries.
- **2019 ideas** [previous comps at [spokes.org.uk/documents/odds-and-ends-may-be-exciting/competitions](http://spokes.org.uk/documents/odds-and-ends-may-be-exciting/competitions)]
  - **Decided on this topic ...** *How I encouraged someone (or was encouraged) to cycle* (Snappier title needed ... ?? *Cycling Inspiration!!*)

## K. SHOPS / SUPERMARKETS PROJECT

- **Project documents** all at [spokes.org.uk](http://spokes.org.uk) : documents : spokes projects : supermarkets or click here [www.spokes.org.uk/documents/papers-documents/supermarkets-project](http://www.spokes.org.uk/documents/papers-documents/supermarkets-project). Email address [shopsproject@spokes.org.uk](mailto:shopsproject@spokes.org.uk) goes to **Michaela** and Dave.
- **Leaflet feedback.** Our leaflet aiming to persuade shop managers *why* and *how* to provide good bike parking and access went to all members in Feb mailout, but little feedback – just on Lidl Craigmillar and Prestonpans. Reply from Lidl Scotland HQ, but rather skimpy. However, Lidl Craigmillar now improved, thanks to Planning Group pressure on Council Planning Dept, and local member following up Prestonpans.
- Letter from new member Albert Cabellero with photos of wheel twisters at 2 supermarkets - **Michaela** has written to him re consider joint visit to managers.
- Planning Group also interested in this topic and concerned over examples at Piershill and ??? Possible joint visit to managers – **Martin** to liaise with Planning Group and Michaela.
- Another possible initiative – write/email regional managers of all local supermarkets, with the factsheet and suggesting they undertake a regional initiative.

## L. MOTORIST AWARENESS CAMPAIGNS

- **Bike Alert Video & leaflet** at [www.spokes.org.uk/videos](http://www.spokes.org.uk/videos). Leaflet taken to driving schools etc, and supplied 15,000 to PC Dominic Doyle for the #OpClosePass Scotland rollout. Martin emailed DD recently – the leaflets still being used by police and much appreciated. [NB there had been 46 OpClosePass operations in Scotland by June 2018, according to RDRF, Road Danger Reduction Forum, but twitter complaints that none in Aberdeen area – seems to be based on local police manager decisions]
- **Young Driver events.** Martin organised - good pool of helpers now from past events, which also have brought good interaction/ contacts with police, bus, tram staff. However, stall not productive – better just to hand out the leaflets and do a presentation.
  - 2018 Edinburgh problem - Martin had arranged speakers, but told on the morning that no Spokes speaking, only video. Martin to write to senior level in Council about reasoning.
- **Poor driving by East Lothian Buses** (and other buses recently taken over by Lothian Buses). Have the drivers been given the standard Lothian Buses cycle awareness training? Martin to contact them.

## M. 40TH ANNIVERSARY – 2017 Twitter hashtag #Spokes40 Materials online [here](#).

- **Council reception photo** – Bryce has printed the 'school photo' of all those present, using long-life ink and paper, which we hope to frame and hang on office wall. Everyone on photo now identified. See [C] above re framing.

## N. MEMBERSHIP ISSUES

- Mies pointed out that PayPal charges a **commission**. 3.4% + 20p per donation, e.g. 54p off a £10 donation. We could mention this on donations page, to encourage preference for BACS. Dave.
- **Clair**, our database computer person, hopes to set up full online membership. The intended software GroupSpaces no longer has technical support but Stuart has suggested new option, CiviCRM. Dave, Christine, Sarah to meet Clair once there is further progress.
- **Privacy statement** now on website on membership page, following new European GDPR regulations.
- Self-completion pdf membership form created by Clair and now experimentally on website on [membership page](#).

## P. SPOKES STATUS

- AGM in 2015 set up working group of Paul, Ian, Sandy, Dave [with power to coopt others] to progress Spokes becoming a SCIO <http://www.scvo.org.uk/setting-up-a-charity/decide-on-a-structure/scottish-charitable-incorporated-organisation/>
- Resources Group decided **single-tier SCIO** is only realistic option – see minutes from 2016. Also the fact that Spokes exists to work towards its objectives rather than to represent a membership [though feedback, e.g. renewal forms, suggests members are very happy]. Single-tier structure is like many charities, e.g. Sustrans, with trustees and supporters (not members in the SCIO sense) and more like we operate now. Trustees can include people active in spokes, depending on how we drew up the constitution.
- David has discussed with EVOC – they say SCIO is good option for us, and that we could consider either single or dual-tier. They are happy to comment on a draft constitution.
- Objectives need reworded to satisfy SCIO/charity/OSCR requirements. Issues include ensuring we can still conduct political activity (*not* party-political); and that cycling is seen in an environmental/ transport context, not purely for its own sake. Can use charitable purposes of "advancement of citizenship or community involvement" and "advancement of environmental protection or improvement" both of which are used by FOE Scotland, Cycling Scotland etc. Linlithgow Trust SCIO uses the word 'lobbying' in theirs.
- 21.3.18 meeting of David, Paul, Judy, Dave discussed next steps. Proposed objectives rewording to members in 23.3.18 Spokesworker, asking for feedback from anyone with views on this. Only one response, mainly raising issues already discussed in detail. David to do draft constitution based on single-tier SCIO model document, and happy to be lead person through to completion, assuming this goes ahead.