

June 2020 version

## Spokes Cargobike support for Community Organisations

Thanks to very generous donations from our 1000+ members, plus a major anonymous donor, Spokes currently offers grants to community organisations (and in exceptional circumstances other organisations) towards the cost of purchasing a cargo bike.

We are keen to see more cargobikes in Edinburgh and the Lothians towns, to demonstrate that environmentally positive methods of distribution are coming! Our offer is only for organisations based in Edinburgh or Lothian.

For **non-profit community organisations** grants will normally be up to £1500 or 50% of the cost, whichever is least.

For **other organisations** Spokes will exceptionally consider grants normally up to £1000 or 50% of the cost, whichever is least, if the organisation has a clear community purpose.

Grants (and the amount granted) are entirely at Spokes discretion, but we are less likely to provide a grant if the main other source of funding is from a major body such as Sustrans or the Scottish Government, and more likely if other funding is through your own fundraising efforts.

We will normally expect the following conditions to apply – partly to help us be as sure as possible that the cargo bike will be fit for purpose, secure and well used.

### Conditions of grant

- 1. You must assure us of secure storage and of theft insurance**
- 2. Your project should show evidence of continuity.** Normally we would expect the cargobike to be used to expand, replace or improve some existing purpose that you already undertake – not to be a completely new project where continuity and effectiveness are still unknown. In other words we are more likely to support a project which already has an established distribution, for example by van or by ordinary bike, and you wish to replace or expand these methods with a cargobike.
- 3. Your cargo bike should normally be purchased from a local bike business** in Edinburgh or the Lothians – not from a chain such as Evans, Halfords or Cycle Republic and not from the internet.
- 4. Your choice of cargo bike must be ok'd by Laid Back Bikes (proprietor David Gardiner).** It could be new or 2nd hand, and need not necessarily be purchased through Laid Back Bikes, but it must be considered by them to be suitable for the purposes you have for it. As one example, for certain tasks an e-cargobike may be essential, even if this is more costly.
- 5. The bike container must have wording to acknowledge the Spokes contribution.** For example, our logo and *Cargo bike supported by [spokes.org.uk](http://spokes.org.uk)*. Our cargobike web page has sample artwork.
- 6. Once the cargo bike is in use** please send us, within 3 months, a short report of how you are getting on with it (*including any problems*) and one or two pictures of it in use.

## **Applications and more info about Cargo Bikes**

*To apply for a grant* please go to our cargobike web page, complete the application form, and email it to [spokes@spokes.org.uk](mailto:spokes@spokes.org.uk).

Cargo bike web page... [www.spokes.org.uk/documents/advice/cargo-bikes](http://www.spokes.org.uk/documents/advice/cargo-bikes)

## **How and when the grant will be paid**

If we approve your grant, we will reserve the sum for you for up to 6 months. However, the grant will only be paid once you have placed the order - or when you have everything sorted and are about to place the order.

**Once you have placed the order, or are about to do so**, please email us with the following details and, assuming all is in line with our above terms and conditions, our treasurer will then pay out the agreed sum...

- Name of shop supplying the cargo bike
- Make and model of cargo bike
- Total cost
- The funding sources you are using to make up the total cost
- Your bank details (unless you wish us to pay the shop direct)