

# RESOURCES MEETING NOTES

TUESDAY 16 January 2024

**Attending:** Rosie (chair), Anne, DavedF, DavidM, Emma, Kate (notes), Martin

1. **Spokes stalls** (Kate) only upcoming stall will be at public meeting. Rosie will liaise with Kate who will leave charged contactless device in Spokes office.
2. **Office (Anne)** – all good, no update
3. **Cargo bike grants update** (Rosie)
  - Individual - Claire Addison – report and pics
  - Group/organisation – MG Handyman – report and pics
  - Reminder sent to other groups/individuals
  - Cycling Gardener has asked us for a second grant which was approved
  - Rosie to check number of organisation who have received grants from Galashan Trust funds
  - Maps group have agreed to cover 50% of costs for a further 4 grants for Spokes members' households limited to £1,500 or less and for households who have been Spokes members for 3 months
4. **Constitution/ Spokes becoming a SCIO** (David M)
  - David M has drafted details of role for potential trustees and the procedure. Slides emailed to all members.
  - Charity must have a unique name, not registered with Companies House – Spokes Lothian would be available, but Spokes alone is not. This decision to be taken after the board of trustees has been elected.
  - Initial minimum number of trustees must represent the 3 groups Maps, Planning and Resources. Spokes Party & South Edinburgh should also be approached to see if they might be interested and what that entails.
  - The description of a trustee's responsibilities should be made to include the rewards of being a trustee not just the responsibilities which are shared by the board. David M to rewrite document giving clear guidance about the time commitments and expectations of being a trustee and how tasks can be divided up. When document has been finalised groups can be approached to try and recruit trustee candidates.
5. **Social media: this month's highlights** (Rosie/Dave)
  - Facebook (Rosie)
    - Report and pics for Claire's cargo bike (29)
    - Report and pics for MG Handyman's cargo bike (28)
  - Twitter (Dave)
    - Claire's cargo bike
    - Council's proposed change to leave out cycling and walking needs when resurfacing roads
    - Proposal to have Traffic Regulation Orders approved not by the Transport Committee but by the Licensing Committee
6. **Maps Update (Anne)**
  - Andy has begun work on West Lothian but as it requires transfer to the new software it will be a slow process

7. **Group emails**

Martin to meet with Rosie to solve group email problem. Rosie is having building work done on her flat, so will meet with Martin when it's over.

(Building work mostly over but Martin has had a cold. Will rearrange.)

8. **Public Meeting** (Emma)

Thursday 29<sup>th</sup> February, St Augustine's

Stall – Rosie

Renewals – Rosanna?

Refreshments – Judy Cantley (Rosie to send Emma email address) + ?

Tech – Graham not available. Martin to email with details of tech requirements. DavedF to request support for this (and refreshments) in members' circular

Speakers: Cllr Scott Arthur and Laura Laker (for a fee but staying with Spokes member Michaela)

Chair: possibilities Euan Maclean (DavedF to send Emma email address), Sarah Dorman, Mark Lazarovich, Suzanne Forup, Jim Densham

9. **Renewals**

(Rosie has checked with Stuart if emails can be sent from other Spokes email addresses e.g. membership/competition, and asked for a Zoom call to sort it out, but this has not happened as yet)

10. **Traffic Count**

Next one due in May

11. **Competition**

Ideas so far from DavedF

Cycling and Food

How I use Spokes maps

12. **Exhibition at Museum of Edinburgh**

Rosie attended a meeting at the Museum of Edinburgh about an exhibition about cycling in Edinburgh. Critical Mass, Infrastersisters and Bike Bus representatives also attended. There will be 8 panels on various topics – Edinburgh Cycling History; Sustainability; Activism, and others, and also a panel for each organisation. Deadline for panels – 29 January.

I am producing the Edinburgh Cycling History panel, and also the one for Spokes. I'll share the drafts. The word limit is 150 to 250, and there are only 2 images per panel.

The exhibition will be from around April 22<sup>nd</sup> and will run for a couple of months. We should be able to sell maps in the museum shop.

As well as panels some objects will be on display. Bicycles are the obvious objects. We have an A5 factsheet "What is Spokes?", a possible printed bulletin and maps can be sold in the shop so we need to publicise this.

13. **New Year Meal**

There wasn't much take up. As I am going to be occupied with the Museum of Edinburgh exhibition, can we leave this till February.

14 **Any other business**

Kate to contact Council about the possibility of funding for a Bike Breakfast in June and report back and look for community links through community councils on the council website

15. **Date for next meeting**

Tuesday 13<sup>th</sup> February 7.30